

SB Ballet Academy: Risk Assessment (COVID-19)

N.B. Please see main risk assessment for all other general potential risks and their controls (found in Health and Safety Pack)

Hazard Description	Consequences	Level of Risk	Who is at Risk	Controls	Responsible
Spread of COVID-19	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> • Thorough COVID-19 procedure in place to minimise risk of infection including the use of small groups that do not cross-infect <i>(please refer to procedure)</i> • No parents/carers allowed on site; collection/drop off points socially distanced • Trained staff in COVID-19 procedure to ensure safeguards are in place • No one with COVID-19 or suffering symptoms allowed on site (signed declaration and temperature checks) • Deep cleaning arrangement with venues; staff to be subject to cleaning protocol which includes regular touch points, bathrooms and deeper changeover cleaning • Use of larger spaces and outdoor areas for activities • All indoor spaces used well ventilated • All equipment either bought and used for one group alone, or thoroughly cleaned between groups by staff 	All staff, students and their parents/guardians

Students not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> · Student's fully briefed on new 'rules' they must follow both before joining and upon arrival at site · Students who are continually unable to follow procedure asked to leave course · Child-friendly posters and images which remind students of new procedures (i.e. catch it, kill it, bin it. Social distancing. Hand washing etc) · Individual assessments and monitored 'trials' for any children with individual support needs that may result in breaking social distancing (i.e. potentially violent children and SEND students) 	All staff, students and their parents/ guardians
Teachers not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> · Teachers fully briefed on procedure before course begins and every day · Management staff constantly ensure procedure is followed, and contingency plans for teachers who struggle to uphold procedure. · Teachers must keep meticulous logs of, and be forthcoming regarding teaching within other settings so that SB Ballet Academy can make informed decisions regarding their suitability to teach. 	Staff and Management

<p>Spread of COVID-19 through Physical Activity including dance and high-energy games</p>	<p>Spread of Virus</p>	<p>Medium/High (dependant on R rate)</p>	<p>All Users</p>	<ul style="list-style-type: none"> • Government advice to prioritise outdoor physical activity • Adhering to government gym guidance that allows 100ft² per person in settings • Increased Social distancing measures implemented (2m+) or mitigate risk by using masks, bubbles or screens. • Regular rest and water breaks controlling students heart rates and breathing 	<p>Staff and Management</p>
<p>Spread of COVID-19 through Singing</p>	<p>Spread of Virus</p>	<p>Medium/High (dependant on R rate)</p>	<p>All Users</p>	<ul style="list-style-type: none"> • Government advice followed <ul style="list-style-type: none"> - All groups of children (no more than 15) that sing will be subject to increased social distancing - Singing will occur outdoors whenever possible, or in well ventilated rooms - The use of projection, projection exercises and volume games will not be allowed - Side-to-side or back-to-back configuration for groups singing - No singing and dance at the same time 	<p>Staff and Management</p>

Spread of COVID-19 through Drama Activity/ Shouting	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> Government advice to avoid all activity that increases speaking voice above a normal volume Projection within drama not encouraged Games that result in volume increase from children will be calmed down Teachers who must project to teach must do so outside (dance) or if indoors must increase social distancing and ensure space is well ventilated or use a mic/headset Children constantly reminded not to raise voices. Students who need behaviour management in this may be asked to leave course. 	Staff and Management
First Aid, Medical or Isolation	Spread of Virus	Medium	All Users	<ul style="list-style-type: none"> PPE to be worn if social distancing must be reduced to provide first aid or medical intervention Staff member chaperoning any student needed to be isolated must socially distance and wear PPE 	Management
Loss of vital staff due to illness	Loss of management capabilities	Medium	Management Staff, All Users	<ul style="list-style-type: none"> Internal contingency plans that allow staff to cover responsibilities to ensure smooth running of business Staff wellness checks and signed declaration 	Management
Loss of teaching staff due to illness	Lessons cannot go ahead as planned	Medium	Management and Students	<ul style="list-style-type: none"> Use of cover teachers and deputies Management able to cover classes 	Teachers and Management